

# SPECIALTY EQUIPMENT PURCHASE AGREEMENT

RESERVATION # \_\_\_\_\_

Marianne's Rentals for Special Events is always adding to our inventory. If we do not have exactly what is needed or the exact quantity that is desired, we are more than willing to order the items for you. In order to continue this quality of service, the following requirements must be met:

- All equipment special ordered is non-cancellable and non-refundable once pre-payment has been received. There will be no exceptions.
- When additions to inventory is necessary, pre-payment is required for the entire quantity of the items needed.
- Orders must be placed at least 12 weeks prior to the event date. Additional time may be required from supplier. We recommend ordering as early as possible to ensure your equipment is received in time. Most fabrics are not kept in stock from our suppliers and must be made to order. We strongly suggest having a second choice selected when your order is placed.
- Rental cost for items ordered must be paid in full before the equipment is ordered. If pre-payment and signed contracts are not received within seven days of placing the order, the special ordered equipment will be removed from the order.

ITEM(S) TO BE ORDERED:

1. \_\_\_\_\_ Quantity: \_\_\_\_\_ Unit Price: \$\_\_\_\_\_ Total Due: \$\_\_\_\_\_
2. \_\_\_\_\_ Quantity: \_\_\_\_\_ Unit Price: \$\_\_\_\_\_ Total Due: \$\_\_\_\_\_
3. \_\_\_\_\_ Quantity: \_\_\_\_\_ Unit Price: \$\_\_\_\_\_ Total Due: \$\_\_\_\_\_
4. \_\_\_\_\_ Quantity: \_\_\_\_\_ Unit Price: \$\_\_\_\_\_ Total Due: \$\_\_\_\_\_
5. \_\_\_\_\_ Quantity: \_\_\_\_\_ Unit Price: \$\_\_\_\_\_ Total Due: \$\_\_\_\_\_
6. \_\_\_\_\_ Quantity: \_\_\_\_\_ Unit Price: \$\_\_\_\_\_ Total Due: \$\_\_\_\_\_
7. \_\_\_\_\_ Quantity: \_\_\_\_\_ Unit Price: \$\_\_\_\_\_ Total Due: \$\_\_\_\_\_
8. \_\_\_\_\_ Quantity: \_\_\_\_\_ Unit Price: \$\_\_\_\_\_ Total Due: \$\_\_\_\_\_
9. \_\_\_\_\_ Quantity: \_\_\_\_\_ Unit Price: \$\_\_\_\_\_ Total Due: \$\_\_\_\_\_
10. \_\_\_\_\_ Quantity: \_\_\_\_\_ Unit Price: \$\_\_\_\_\_ Total Due: \$\_\_\_\_\_

PRINT: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_