

Rental Contract Agreement – Shipped Items

1. Security Deposit

Security deposits are required at the time of the reservation and are based on the total amount due. Increased orders will require additional deposits. Security deposits are not applicable to the balance due. Security deposits will be returned in full 2-4 weeks after verification that all equipment was returned in the same condition it was sent. Security deposits may take longer than 4 weeks to return.

Rentals Up To \$200.00 - \$100.00 minimum
Rentals Greater Than \$200.00 – 35% of total amount due

Deposit Amount: \$ _____

2. Cancellations

Deposits are refundable if the rental is cancelled four weeks prior to the date of the scheduled ship date. A 50% restocking fee will be applied to all item(s) that are cancelled or any quantities that are lowered after the cancellation date. Items may not be removed nor may quantities be lowered as of 48 hours of scheduled ship date.

Cancellation Date: _____

The customer will be notified at the time an item becomes sold out. Payment on the item must be received 60 days prior to the date of the scheduled ship date. Once the payment has been received, the item is non-refundable. A revised contract will be necessary if the item becomes sold out after the original contracts were signed.

The following items require an early cancellation date of: _____

- | | |
|----------|----------|
| 1) _____ | 2) _____ |
| 3) _____ | 4) _____ |
| 5) _____ | 6) _____ |

3. Changes

Items may not be removed nor may quantities be lowered as of 48 hours of scheduled ship date.

Date changes must be changed 72 hours prior to the date of the scheduled ship date. Full price will be charged for date changes made as of 72 hours of the scheduled ship date.

4. Payments

Full payment must be received two weeks prior to the date of the scheduled ship date. The reservation will be cancelled if full payment is not received by the due date. All reservations have a credit card processing fee automatically applied to the balance. This credit card processing fee is 3% of the rental total.

All payments must be made by VISA, MasterCard, Discover, or American Express. The final payment will be run on the credit card provided below.

Type of card for final payment: _____ Last four numbers of card for final payment: _____

Payment due date: _____

Initial: _____

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5. Missing or Damaged Items

Two courtesy phone calls will be made to the customer to notify them of excessive amounts of missing or damaged item(s). The replacement cost for any missing or damaged rentals will be taken out of the security deposit or run on the credit card provided. All missing items that are returned in the same condition they were sent will receive a refund for the replacement costs.

6. Shipping Liability

- Customer agrees to notify Marianne's Rentals within 48 hours of receiving shipment of any discrepancies or damages.
- Customer agrees to assume all risks of loss, damage, and abuse to rental property from any cause whatsoever.
- Customer acknowledges that the rental property is of a size, design, and quantity selected by Customer.
- Customer will be responsible for all costs incurred by Marianne's Rentals for Special Events due to Customer's ordering errors, such as incorrect date of usage, color, quantity, or sizes.
- Marianne's Rentals for Special Events reserves the right, at our sole discretion, to refuse or cancel any order for any reason. Reasons for order cancellation include but are not limited to, unavailability of product, errors in product or pricing information, or problems identified by our customer service department. If payment has already been made for your rental order, Marianne's Rentals for Special Events will promptly issue a credit.
- Customer agrees to incur all costs for shipping the rental property back to Marianne's Rentals for Special Events. All rental property not returned by the agreed upon due date is subject to an additional rental fees.

REFUNDS ARE NOT ISSUED FOR RENTAL ITEMS RETURNED UNUSED

Please allow 3-4 business days for shipment to arrive.

Rentals will be shipped on: _____

Rentals will be used on: _____

Suggested return ship date: _____

Rentals must be received at Marianne's Rentals by: _____

Ship To: Marianne's Rentals for Special Events

Attn: Customer Service

225 West Britton Road

Oklahoma City, Oklahoma 73114

Name: _____

Date: _____

Name: _____

Date: _____